The subject of Employability Skills introduces several soft skills and entrepreneurial talents to the budding Craftsmen, guiding their path along the line of progress. This subject covers a variety of topics and seems to be voluminous, but the resulting confidence gained by the future Engineers will make them pioneers in their work areas

Directorate General of Training (DGT) under the Ministry of Skill Development & Entrepreneurship has incorporated the concept of competency based curricula and the curricula of all CTS trades have been made NSQF (National Skill Qualification Framework) compliant. DGT has recently revised the curriculum of Employability Skills and the following 13 Modules have been re-aligned for first year (120 Hrs + 7.5 Hrs. for Module-13 : AI) and Second year (60 Hrs) :

Employability Skills–I (120 Hours) + (7.5 Hrs. for Module-13 : AI)

(for all one year trades and 1st year of two-year CTS trades)

1. Introduction to Employability Skills
2. Constitutional values - Citizenship
3. Becoming a Professional in the 21st Century
4. Basic English Skills
5. Career Development & Goal Setting
6. Communication Skills
7. Diversity and Inclusion
8. Financial and Legal Literacy
9. Essential Digital Skills
10. Entrepreneurship
11. Customer Service
12. Gettong ready for Apprenticeship & Jobs
13. Introduction to Artificial Intelligence (AI)

Employability Skills–II (60 Hours)

(Common for 2nd year of all two-year trades)

1. Basic Career Skills
2. Future Work Skills
3. Entrepreneurial Skills
4. Internet Skills
5. Professional Skills

In this latest revised edition, all the above Modules have been incorporated according to new syllabus making this book all the more useful to successfully pass the Annual A.I.T.T. exams. For this large number of MCQs have been provided in each module.
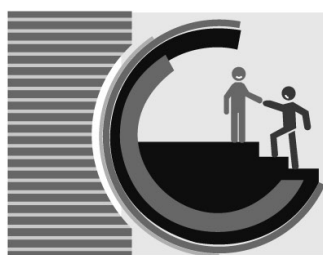
Thus this book, complete in all respects should, we hope, fully serves the needs of instructors and especially the trainees to thoroughly understand and learn and prepare for the trade test with confidence

Undoubtedly we would welcome suggestions from our esteemed readers for further improvement of this volume.

New addition to the Syllabus

(as per order dated 5 November 2024 of DGT, new Module-13 of 7.5 hours duration has been added to the curriculum)

Module 13: Introduction to Artificial Intelligence (AI

Contents

Employability Skills–II (2nd Year – 60 Hours)